

Philippine Ports Authority
Port Management Office of Misamis Oriental/Cagayan de Oro
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 01
OTHER UTILITIES/SUBSCRIPTIONS EXPENSES
CY 2026

☐

INDICATIVE

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FINAL



Fiscal Year : CY 2026
End-User or Implementing Unit: PPA PMO MOC and Terminal Ports
Total Budget: 317,239.48

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		ATTACHED SUPPORTING DOCUMENTS	REMARKS
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (whether Goods, Infrastructure and Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference, if applicable (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/ Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
BASEPORT											
OFFICE OF THE PORT MANAGER											
1 Elevenlabs AI - For the use of PMO MO/C meetings and video presentations	Goods	One (1) Lot	Direct Acquisition	NO	Jan-26	Mar-26	Monthly	PPA Corporate Operating Budget	₱1,980.00	Market scoping	
2 Adobe - To support professional document creation, graphic design, and multimedia editing for official PMO MO/C outputs.	Goods	One (1) Lot	Direct Acquisition	NO	Jan-26	Mar-26	Monthly	PPA Corporate Operating Budget	₱3,795.00	Market scoping	
3 Read AI Note Takers - To enable automated meeting transcription, summarization, and action-item tracking to improve documentation and follow-through. Generally used for Management's meeting	Goods	One (1) Lot	Direct Acquisition	NO	Jan-26	Mar-26	Monthly	PPA Corporate Operating Budget	₱2,700.00	Market scoping	
4 Canva - facilitate easy and consistent creation of visual presentations, infographics, and communication materials for PMO MO/C.	Goods	One (1) Lot	Direct Acquisition	NO	Jan-26	Jun-26	Monthly	PPA Corporate Operating Budget	₱5,400.00	Market scoping	
5 Chatgpt - To assist in drafting, editing, summarizing, and analyzing documents and content	Goods	One (1) Lot	Direct Acquisition	NO	Jan-26	Mar-26	Monthly	PPA Corporate Operating Budget	₱4,325.00	Market scoping	
6 Capcut Video Editor - To provide efficient video editing and post-production capabilities for PMO MO/C presentations and digital content.	Goods	One (1) Lot	Direct Acquisition	NO	Jan-26	Mar-26	Monthly	PPA Corporate Operating Budget	₱1,800.00	Market scoping	
PORT SERVICES DIVISION											
1 Description: Renewal and Upgrading of the AIS Subscription. Objective: To monitor vessel arrivals and departures within PMO's jurisdiction	Goods	Renewal & upgrading of AIS Subscription	Small Value Procurement	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	20,000.00	Technical Specifications	
PORT POLICE DIVISION											
Load Allocation for:											
1 Command Center Hotline Number	Goods	12 months; monthly allocation of load	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	4,200.00		
2 Port Police Hotline Number	Goods	12 months; monthly allocation of load	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	4,200.00		
TMO-BALINGOAN											
1 Internet Service Provider Subscription for POB Balingoan (existing - PLDT Acct No. 0348392115 Tel# (088)567-2708) for continued telephone and internet services to support office communications and operational needs.	Goods	Twelve (12) months subscription of existing account: - PLDT Acct No. 0348392115 Tel# (088)567-2708	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	Corporate Operating Budget / MOOE	25,188.00		

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
2 Procurement of load allowance for Balingoan PACD/ComCen phone and backup internet service for iPorts for uninterrupted communication and connectivity to support port operations, monitoring, and coordination.	Goods	Twelve (12) months prepaid load for internet subscription	Small Value Procurement	NO	01/2026	12/2026	01/2026 to 12/2026	Corporate Operating Budget / MOOE	4,200.00		
3 Procurement of load allowance for Jasaan PACD/ComCen phone and backup internet service for iPorts for uninterrupted communication and connectivity to support port operations, monitoring, and coordination.	Goods	Twelve (12) months prepaid load for internet subscription	Small Value Procurement	NO	01/2026	12/2026	01/2026 to 12/2026	Corporate Operating Budget / MOOE	4,200.00		
TMO-OPOL											
1 Internet Subscription	Goods	12 months; monthly allocation internet subscription	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	22,788.00		
2 Telephone Expenses - Landline	Goods	12 months; monthly allocation telephone subscription	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	3,600.00		
TMO-CAMIGUIN											
1 Existing - PLDT Acct No. 0656683465 Tel# (088)889-0823	Goods	12 months	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	24,063.48		
2 Additional-Internet subscription, fiber connection	Goods	12 months	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	48,000.00		
3 Postage/Courier Fee	Goods	12 months	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	129,600.00		
4 Telephone - Benoni	Goods	12 months	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	6,000.00		
5 Load Expenses (Office phone)	Goods	12 months	Direct Contracting	NO	01/2026	12/2026	01/2026 to 12/2026	PPA Corporate Operating Budget	1,200.00		
TOTAL BUDGET									317,239.48		

Consolidated by:

MARC M. AVELLANA
Head, BAC Secretariat/Acting Principal Engineer A

Date: January 28, 2026

Submitted by:

MEDARDO I. SOSOBRADO, JR.
BAC Chairperson/Port Police Division Manager

Date: January 28, 2026

Approved by:

FERNANDO B. MAPALO, JR.
Port Manager, PMO MOC

Date: _____